



HOST HOME AGREEMENT

Host homes in the geographic region of Southwestern Colorado AHEC are used for the purpose of providing living quarters to students of University of Colorado Denver – Anschutz Medical Campus, Rocky Vista University or other partnering Universities while doing their rural clinical rotations. Students on rotation come from many disciplines and are usually 3rd and 4th year students (Medicine, Nursing, Dentistry, Physical Therapy, Pharmacy, Social Work & Psychology). To maintain continuity the contact between the host home and the student is done directly through Southwestern CO AHEC, Student Liaisons & the Administrative Assistant. If problems or concerns arise, the host home is to communicate this to Southwestern CO AHEC who will then contact the appropriate department.

Southwestern CO AHEC will provide the host home with:

- Student's name
- Student's phone numbers (s)
- Student's email
- Arrival and departure dates
- Dates of rotation
- Rotation site
- Gender
- Emergency contact information

(Southwestern Colorado AHEC does not pay for additional guests.)

Students Agree to:

- Use their personal cell phone
- Bring all personal items, including food and laundry soap
- Not invite guests or spouses
- No overnight guests will be allowed at any time
- No pets, no open flames
- Keep the living quarters and linens clean
- Leave the living quarters clean and linens clean upon departure

Each rotation serves as a different contract agreed upon most often through email, preferably 1 month prior to arrival of the student, but sometimes less (this depends entirely on host home availability). This contract does not obligate the host home to accept future requests. All requests are by specific student/rotation dates only. Verbal acceptance by the host for each rotation is adequate and will be followed with a confirmation email to both host and student, including contact information.

As a host home I agree to provide the following services for the contractual amount of \$25.00 per day for each student whom I agree to have stay in my home.

- Private bedroom that can be locked from the inside
- Bed
- Private or shared bathroom
- Access to laundry facilities (if available and host is willing)
- Access to kitchen facilities and internet access, if available
- A fire safety plan provided to student upon arrival to include exit routes from home in the event of a fire
- The required information for Southwestern CO AHEC to perform a background check on each person living in the home who is 18 years of age or older.

We also agree to let Southwestern Colorado AHEC visit the site at a designated time and take photos of the interior and exterior of the home to officially accept us as a host home for these students.

Payment and Cancellation policy:

- Payment will be provided to hosts monthly on the 1st of each month
- If the student rotation is cancelled 14 days prior to the start date, no payment is provided to host
- If the student rotation is cancelled within 14 days of the start date or anytime during the rotation, SWCAHEC will pay host for 14 nights from the date of cancellation or until the end of the rotation, whichever is less
- For extended rotations, between 120-180 days in length, hosts will be paid for the first 2 months in one payment, then monthly

Host Name _____ SS# _____

Address _____

Home Phone _____ Cell Phone _____

Email Address _____

Host Signature _____ Date _____